



# Syllabus

Course Title	College English	Course No.	
Department/ Major	English Program Office	Credit	3
Class Time/ Classroom			
Instructor	Name	Department	
	E-mail:	Telephone	
Office Hours/ Office Location			

## I. Course Overview

### 1. Course Description

College English is designed to develop your English language proficiency in an academic setting. It places a primary emphasis on reading and writing, and a secondary emphasis on speaking and listening. This course includes the study of (1) reading skills and strategies required to understand challenging texts; (2) advanced paragraph writing and basic essay convention; and (3) speaking skills to further extend oral competence. You are expected to actively engage with the instructor and other students to practice the skills necessary for success in Advanced English courses.

### 2. Prerequisites

Essential English

### 3. Course Format



Lecture	Discussion	Writing	Other
30 %	30 %	30 %	10 %

(Instructor can change to match the actual format of the class.)

Explanation of course format:

#### 4. Course Objectives

Students are expected to actively engage with the instructor and other students to practice the English language skills necessary for success in Advanced English courses.

#### 5. Evaluation System

Midterm Exam	Final Exam	Oral Exam	Writing Assignments (2)	Participation	Attendance
15 %	15 %	10 %	30 %	20 %	10 %

(Instructor can change to match the actual format of the class.)

\* Evaluation of group projects may include peer evaluations.

Explanation of evaluation system:

Participation may include a second oral exam, specialized activity, or English Lounge activities.

## II. Course Materials and Additional Readings

### 1. Required Materials

Gamer, Margot F & Colin S.Ward.

*Q: Skills for Success Level 3, Reading and Writing.* Oxford University Press, 2011.

### 2. Supplementary Materials



Supplementary materials will be supplied by the instructor.

### 3. Writing Assignments

Writing #	Type	Objectives
1	Paragraph+Rewrite	Students will write and revise a stand-alone paragraph. Instructors will assess student writing proficiency and offer guidance for student revision of organization, ideas, sentence fluency and mechanics.
2	4-5 Paragraph Essay+Rewrite	Students will write and revise an essay with an introduction, body and conclusion based on a specific pattern of organization, such as cause and effect, comparison and contrast, problem and solution, or persuasive.

### III. Course Policies

#### Requirements for Class:

- a) **Be there.** You will lose two points per absence, and if you miss more than five classes, you will automatically fail the course. Three times late to class equals one absence, and more than 30 minutes late is considered an absence. The EPO has very strict guidelines about missing class—excuses such as doctor’s prescriptions, job interviews, and seminars attended will not be accepted. An absence will only be excused if it involves a serious illness or injury requiring an overnight hospital stay, an official university activity, or the death of a family member. Official and complete documentation is required in all such cases.
- b) **Be prepared.** Your homework, even if there is no official assignment, is to preview and think about the material for next class so that you can be prepared with interesting ideas and be an active speaker and listener during class time.
- c) **Participate.** You will receive a high score in this category if you:
  - *Complete all homework assignments on time.*
  - *Speak English only in class.*
  - *Share your ideas in pair, group, and class discussions.*



- Show interest in the class and have a positive attitude.
- Are respectful of the instructor and other students.
- Perform all class activities.
- Keep your cell phones off.

IV. Course Schedule (At least 15 credit hours must be completed.)

Week	Date			Reading Skills and Speaking Activities	Writing Skills & Assignments
Week 1		Topics & Class Format	Introductions “How to Make a Strong First Impressions” (Unit 1:1, pp. 6-7)		
		Materials & Assignments	Textbook		
Week 2		Topics & Class Format	“How to Make a Strong First Impression” Cont’ d (Unit 1:1, pp. 6-7) Writing 1: Paragraph		
		Materials & Assignments	Textbook		
Week 3		Topics & Class Format	“Finding Balance in Food” (Unit 2:2, pp.33-35)		
		Materials & Assignments	Textbook		
Week 4		Topics & Class Format	Writing 2: 3-4 Par. Essay “Practice Makes Pain” (Unit 3:2, pp. 54-56)		
		Materials & Assignments	Textbook		
Week 5		Topics & Class Format	“Practice Makes Pain” Cont’ d (Unit 3:2, pp. 54-56)		
		Materials & Assignments	Textbook		
Week 6		Topics & Class Format	“A Question of Numbers” (Unit 5:1, pp. 93-94)	-Previewing Reading -Identifying main ideas and details -Determining meaning from	-Planning and outlining -Topic sentence development -Supporting ideas and relevance -Introductions, using “hooks” and thesis statements -Supporting



Week	Date				
Week 7		Materials & Assignments	Textbook	context -Vocabulary development -Paraphrasing -Summarizing	paragraphs (body), using topic sentences -Conclusions -Revisions  -Organization and cohesion- Fluency, using transitions -Subject, audience and purpose -Patterns of organization  <b>Writing 1:</b> <b>Paragraph</b> <b>Writing 2:</b> <b>3-4 Par. Essay</b>
		Topics & Class Format	“A Question of Numbers” Cont’ d (Unit 5:1, pp. 93-94) Review		
Week 8		Materials & Assignments	Textbook		
		Topics & Class Format	Oral and Midterm Exam		
		Materials & Assignments			
Week 9		Topics & Class Format	Writing 3: 5 Par. Essay		
		Materials & Assignments			
Week 10		Topics & Class Format	“Happiness is in the Shoes You Wear” (Unit 6:1, pp. 117-118)		
		Materials & Assignments	Textbook		
Week 11		Topics & Class Format	“In Defense of Advertising” (Unit 6:2, pp.121-122)		
		Materials & Assignments	Textbook		
Week 12		Topics & Class Format	“In Defense of Advertising” Cont’ d. (Unit 6:2, pp.121-122)		
		Materials & Assignments	Textbook		
Week 13		Topics & Class Format	” Out of the Box” Ideas for Greener Cities” (Unit 8:2, pp.165-166)		
		Materials & Assignments	Textbook		
Week 14		Topics & Class Format	“2b or not 2b” (Unit 10:1, pp. 206-207)		
		Materials & Assignments	Textbook		



Week	Date					
Week 15		Topics & Class Format	Oral Exam 2 or Other Activity			
		Materials & Assignments				
Week 16		Topics & Class Format	Oral exam and Final Exam <b>*Final Exam Period</b>			
		Materials & Assignments				
Makeup Classes	(mm/dd) / (mm/dd)	Topics & Class Format				
		Materials & Assignments				

### V. Special Accommodations

\* According to the University regulation #57, students with disabilities can request special accommodation related to attendance, lectures, assignments, and/or tests by contacting the course professor at the beginning of semester. Based on the nature of the students' requests, students can receive support for such accommodations from the course professor and/or from the Support Center for Students with Disabilities (SCSD).

\* The contents of this syllabus are not final—they may be updated.