

# 강 의 계 획 서

## ■ 강의정보

년도/학기	2015-1학기	학수번호	GEDG005 / 02
교과목명	비즈니스영어2	교강사명	로버트킨즐
수강대상대학			
수업시간	화[07]15:00-15:50, 화[08]16:00-16:50		
강의실	[9B313] 국제관 지하3층 첨단e+강의실(9B313)		
개요/진행	<p>This course is aimed at improving students' ability to speak and write in English in a specific situation of "business". It includes functional business English in speaking and writing within various business environments. These include participating in meetings, negotiating, and interviewing as well as how to write business memos, e-mails, letters, contracts, cover letters, and English resumes. This course will be operated by native-speaking instructors.</p>		

## ■ 내용

3월	The Negotiation, Stop working more than 40 hours a week
4월	Prepositions, Negotiation Exercise
5월	Money ball, A New Offer
6월	Dealing with deadlock, Massey's defiant ex-ceo faces criminal charges

## ■ 참고문헌

도서구분	도서명	저자	발행년도	출판사